PERINATAL OUTREACH WORKER (II)
Reports to Perinatal Supervisor

GENERAL FUNCTION:
This is a full-time grant funded position. Continuation of position is contingent upon grant funds as well as worker competency. Under general supervision of the Perinatal Outreach Coordinator, the Outreach Worker serves as a trained advocate from the community who empowers individuals to access community resources through education, outreach, home visits, and referrals.

DUTIES:
• Identifies and recruits high-risk pregnant women in Lucas County to enroll in program, maintaining an active caseload of 35-40 pregnant/postpartum women according to grant guidelines.
• Completes and maintains required client records; providing accurate and timely documentation according to program guidelines.
• Implements and manages client plan based on individual needs, providing referrals to appropriate services.
• Motivates pregnant women to obtain care, connects women with systems and providers, and completes follow-up strategies to ensure that women receive needed services.
• Promotes healthy lifestyle choices by encouraging clients to manage and reduce health risk factors.
• Provides appropriate health and developmental educational information to target population.
• Completes required program documents using appropriate agency protocols.
• Performs basic clerical, computing and office duties.
MISCELLANOUS AND SPECIAL ASSIGNMENTS:

- Represents the Perinatal Outreach Program at community events, i.e. health fairs, etc. Serves on community committees and boards related to pregnancy and infant health as assigned by the Program Coordinator.
- Participates in training to obtain Community Care Coordinator Certificate (which will require out of town and possibly overnight travel.)
- Attends agency and program meetings when appropriate.
- Additional duties as assigned by NHA management.

QUALIFICATIONS:

- High school diploma or GED.
- Ability to read, write, and comprehend and follow oral and written instruction.
- Bilingual proficiency in English and Spanish is required.
- A valid Ohio driver’s license and auto insurance with an acceptable driving record.
- Reliable transportation and willingness to travel extensively throughout Lucas County.
- Knowledge of basic computer functions (Microsoft Windows, Word, etc.).
- Ability to work closely and effectively as a team player with NHA staff, community leaders and health professionals.